

2020 Individual Tax Return

- All federal and state tax returns will be filed electronically, and a PDF copy will be provided for your records.
- Our firm works on a first come, first served basis, and we cannot guarantee your return will be completed in a specific time frame.

Below is a snapshot of important dates.

- **February 28, 2021** Last day to submit all individual tax information to us for April 15, 2021 tax due date.
- **March 1, 2021** Automatic extensions will be prepared for tax information received on or after this date.
- **April 12, 2021** Last day to submit Form 8879 to us for e-filing. **We must have full payment of our fees and the signed and dated Form 8879 in order to release returns to IRS.**
- **April 15, 2021** Initial due date for individual tax returns.
- **September 10, 2021** Last day to submit your tax information to us for extended returns.
- **September 11, 2021** **\$500 RUSH FEE** will be added to returns, if any information is received on or after this date.
- **October 15, 2021** Final due date - extended individual returns.

Please review all documents:

- **Sign the engagement letter & Consent to Disclosure of Tax Return Information**
- **Complete the tax questionnaire**
- **Return the engagement letter, disclosure consent and questionnaire to our office**

2020 Fiduciary/Estate (1041) Tax Return

- All federal and state tax returns will be filed electronically, and a PDF copy will be provided for your records.
- Our firm works on a first come, first served basis, and we cannot guarantee your return will be completed in a specific time frame.

Below is a snapshot of important dates.

- **February 26, 2021** Last day to submit all estate or trust tax information to us for April 15, 2021 tax due date.
- **February 27, 2021** Automatic extensions will be prepared for tax information received on or after this date.
- **April 12, 2021** Last day to submit Form 8879 to us for e-filing.
- **April 15, 2021** Initial due date for estate or trust tax returns.
- **August 13, 2021** Last day to submit your tax information to us for extended returns.
- **August 14, 2021** **\$500 RUSH FEE** will be added to returns, if any information is received on or after this date.
- **September 30, 2021** Final due date for extended estate or trust returns.

We must have full payment of our fees and the signed & dated Form 8879 in order to release return to the IRS.

2020 Business (1065/1120S) Tax Return

- All federal and state tax returns will be filed electronically, and a PDF copy will be provided for your records.
- Our firm works on a first come, first served basis, and we cannot guarantee your return will be completed in a specific time frame.

Below is a snapshot of important dates.

- **February 5, 2021** Last day to submit all business tax information to us for March 15, 2021 tax due date.
- **February 6, 2021** Automatic extensions will be prepared for tax information received on or after this date.
- **March 11, 2021** Last day to submit Form 8879 to us for e-filing.

March 15, 2021 Initial due date for Partnership and S Corporation tax returns.

- **August 6, 2021** Last day to submit your tax information to us for extended returns.
- **August 7, 2021** **\$500 RUSH FEE** will be added to returns if any information is received on or after this date.
- **September 15, 2021** Final due date for extended Partnership and S Corporation tax returns.

We must have full payment of our fees and the signed & dated Form 8879 in order to release return to the IRS.

2020 Business (1120) Tax Return

- All federal and state tax returns will be filed electronically, and a PDF copy will be provided for your records.
- Our firm works on a first come, first served basis, and we cannot guarantee your return will be completed in a specific time frame.

Below is a snapshot of important dates.

- **February 26, 2021** Last day to submit all business tax information to us for April 15, 2021 tax due date.
- **February 27, 2021** Automatic extensions will be prepared for tax information received on or after this date.
- **April 12, 2021** Last day to submit Form 8879 to us for e-filing.
- **April 15, 2021** Initial due date for C Corporation returns.
- **September 10, 2021** Last day to submit all tax information to us for extended returns.
- **September 11, 2021** **\$500 RUSH FEE** will be added to returns if any information is received on or after this date.
- **October 15, 2021** Final due date for extended C Corporation tax returns.

We must have full payment of our fees and the signed & dated Form 8879 in order to release return to the IRS.